

Big Brothers Big Sisters of Northern Nevada, Inc.

**AUDITED FINANCIAL STATEMENTS
AND
SUPPLEMENTAL INFORMATION**

December 31, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Big Brothers Big Sisters of Northern Nevada, Inc.

We have audited the accompanying financial statements of Big Brothers Big Sisters of Northern Nevada, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses, and cash flows for the year ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Northern Nevada, Inc. as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Big Brothers Big Sisters of Northern Nevada, Inc.'s 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 10, 2017. As noted in Note 10, a change in accounting estimate resulted a revision to the financial statements for the year ended December 31, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2016, is consistent, in all material respects, with the audited financial statements, as restated, from which it has been derived.

Stulc & Associates, LLC

Carson City, Nevada
August 31, 2018

Big Brothers and Big Sisters of Northern Nevada, Inc.

STATEMENT OF FINANCIAL POSITION

December 31, 2017

(With summarized financial information for the year ended December 31, 2016)

	<u>2017</u>	<u>2016</u>
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 154,779	\$ 105,779
Accounts receivable	-	-
Other receivable	-	-
Grants receivable	19,012	36,310
Pledge receivable, net	33,731	41,517
Prepaid expenses	2,411	6,792
Investments	401,785	389,796
Total Current Assets	<u>611,719</u>	<u>580,194</u>
Long-term Assets		
Equipment and furniture, net	44,712	41,114
Pledges receivable, net	59,639	77,951
Investments	400,000	400,000
Deposits	-	-
	<u>504,351</u>	<u>519,065</u>
Total Assets	<u>\$ 1,116,070</u>	<u>\$ 1,099,259</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 24,954	\$ 16,456
Credit card payable	2,519	417
Deferred revenue	30,000	10,000
Accrued expenses	7,215	4,277
Total Current Liabilities	<u>64,688</u>	<u>31,150</u>
Net Assets		
Unrestricted		
Designated	400,000	400,000
Undesignated	650,035	668,109
Temporarily restricted	1,347	-
	<u>1,051,382</u>	<u>1,068,109</u>
	<u>\$ 1,116,070</u>	<u>\$ 1,099,259</u>

See Accompanying Notes and Independent Auditors' Report

Big Brothers and Big Sisters of Northern Nevada, Inc.

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2017

(With summarized financial information for the year ended December 31, 2016)

	2017			2016
	Unrestricted	Temporarily Restricted	Total	
Revenue, Gains, Losses and Other Support				
Contributions	\$ 125,553		\$ 125,553	\$ 179,133
Foundation and Corporate Donations	211,678	31,363	243,041	185,150
Third party events	6,114		6,114	18,532
Grants	164,587		164,587	110,534
Special events	233,937		233,937	235,987
Donation Center	205		205	1,648
Investment return	89,485		89,485	65,281
In Kind donations	-		-	-
Miscellaneous Income	2,217		2,217	21,270
Donations from Friends of BBBS	12,085		12,085	89,129
Recovery on uncollectible promises to give	3,100		3,100	(5,800)
Loss on disposal of assets			-	-
Net assets released from restrictions satisfied by payments	30,016	(30,016)	-	-
Total Revenue, Gains, Losses and Other Support	878,978	1,347	880,325	900,864
Expenses				
Program services	652,698		652,698	604,890
Management and general	72,692		72,692	68,953
Fundraising	171,663		171,663	197,560
Total Expenses	897,052	-	897,052	871,403
Increase (Decrease) in Net Assets as restated for 2017	(18,074)	1,347	(16,727)	29,461
Net Assets, Beginning of Period	1,068,109	-	1,068,109	1,038,648
Net Assets, End of Period	\$ 1,050,035	1,347	\$ 1,051,382	\$ 1,068,109

See Accompanying Notes and Independent Auditors' Report

Big Brothers and Big Sisters of Northern Nevada, Inc.

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2017

(With summarized financial information for the year ended December 31, 2016)

	2017				2016
	Supporting Services				
	Program Services	Management and General	Fund Raising	Total	Total
Salaries and wages	\$ 391,924	35,315	112,490	539,729	\$ 525,319
Payroll taxes	27,116	2,444	7,784	37,343	36,698
Employee benefits	47,368	3,392	13,044	63,804	65,942
	<u>466,408</u>	<u>41,150</u>	<u>133,318</u>	<u>640,876</u>	<u>627,959</u>
Advertising	75	-	60	135	195
Annual Dinner	29,905	-	-	29,905	23,435
Awards	-	-	-	-	-
Background Checks	5,767	-	-	5,767	4,656
Bank fees	6,728	-	-	6,728	8,814
Big Hearts Big Impact Giving Campaign	-	-	-	-	-
Conferences and meetings	2,530	-	1,898	4,428	3,137
Depreciation	-	25,190	-	25,190	15,345
Dues and subscriptions	633	229	85	947	993
Equipment	3,393	127	507	4,027	4,487
Grant subcontractors	-	-	-	-	-
Insurance	7,046	(269)	944	7,722	6,015
Interest	-	-	-	-	35
Membership expense	17,958	-	-	17,958	11,336
Miscellaneous	2,990	-	-	2,990	435
Networking events	-	-	-	-	-
Occupancy	28,570	1,660	5,860	36,090	39,850
Over the Edge	30,152	-	-	30,152	33,029
Postage	398	-	945	1,343	1,224
Printing	-	-	-	-	1,084
Professional fees	35,667	4,212	7,991	47,870	54,797
Program expenses	1,620	-	18,193	19,813	19,019
Repairs and maintenance	-	-	-	-	-
Supplies	7,295	95	798	8,187	7,077
Telephone	5,118	298	1,064	6,480	8,105
Training	35	-	-	35	230
Travel	410	-	-	410	146
	<u>\$ 652,698</u>	<u>\$ 72,692</u>	<u>\$ 171,663</u>	<u>\$ 897,052</u>	<u>\$ 871,403</u>

See Accompanying Notes and Independent Auditors' Report

Big Brothers and Big Sisters of Northern Nevada, Inc.

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2017

(With summarized financial information for the year ended December 31, 2016)

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities		
Change in net assets	\$ (16,727)	\$ 29,461
Adjustments to reconcile change in net assets to cash provided by operating activities:		
Depreciation	25,190	15,346
(Gain) loss on investments	(55,270)	(39,766)
(Increase) decrease in:		
Accounts receivable		27,280
Pledges receivable	26,098	(44,583)
Grants receivable	17,298	(28,585)
Other receivable		
Prepaid expenses	4,381	9,787
(Decrease) increase in:		
Accounts payable	8,497	10,435
Credit card payable	2,102	(308)
Accrued liabilities	2,938	(1,733)
Deferred grant revenue	20,000	2,500
Net Cash Provided by Operating Activities	<u>34,506</u>	<u>(20,166)</u>
Cash Flows from Investment Activities		
Purchase of property and equipment	(28,787)	-
Proceeds from investments	208,399	172,073
Purchase of investments	(165,118)	(131,119)
Net Cash Provided by Investing Activities	<u>14,494</u>	<u>40,954</u>
Net Increase (Decrease) in Cash and Cash Equivalents	49,000	20,788
Cash and Cash Equivalents, Beginning of Period	<u>105,779</u>	<u>84,991</u>
Cash and Cash Equivalents, Ending of Period	\$ <u><u>154,779</u></u>	\$ <u><u>105,779</u></u>

See Accompanying Notes and Independent Auditors' Report

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Operations

Big Brothers Big Sisters of Northern Nevada, Inc., (the Organization) was formed on April 21, 2005. The mission of the Organization is to help children, disadvantaged by poverty and fractured families, reach their potential. The Organization carries out this mission through professionally supported, one-to-one mentoring relationships with measurable impact on youth. The Organization serves the Reno, Carson City, Minden, and Gardnerville areas of Northern Nevada.

B. Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting; whereby, income is recognized when earned and costs and expenses are recognized when the obligations are incurred. Accordingly, all significant receivables, payables, and other liabilities are reflected.

C. Basis of Presentation

The financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its FASB ASC 958-210-45-1, *Financial Statements for Not-for-Profit Organizations*. Under FASB ASC 958-210-45-1, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As of December 31, 2017, there are no permanently restricted net assets.

D. Prior-Year Comparative Information

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2017, from which the summarized information was derived.

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Cash and Cash Equivalents

Cash and cash equivalents include both unrestricted and restricted cash. The Organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. At December 31, 2017, there were no cash equivalents.

F. Tax Status

The Organization is a nonprofit organization that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no liability for federal income taxes has been provided in the financial statements. It is the Organization's tax position that it has not engaged in activities that would jeopardize its exempt status nor has it engaged in activities that would result in unrelated business income tax. The Organization's Forms 990, *Return of Organization Exempt from Income Tax*, for the tax years ended 2015, 2016, and 2017 are subject to examination by the IRS, generally for three years after they were filed.

G. Donated Assets

Donated property, marketable securities, and other non-cash donations are recorded as contributions at their estimated date of donation.

H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Investments and Investment Return

Investments are carried at fair value based on current market quotes. Investment return includes interest and dividends and is classified as an unrestricted net asset.

J. Revenue Recognition

The Organization reports contributions of cash and other assets as unrestricted support if the contributions are not received with donor stipulations that limit the use of the donated assets. Donations designed for remittance to specific organizations or agencies are excluded from contribution revenue, except for a service charge, and accounted for as agency transactions and obligations. When a donor restriction expires, that is, when a stipulated time restriction ends, or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions, unless the donor restriction is met within the same accounting period. In this case, the contribution is recorded as an increase in unrestricted net assets.

As required under Statement of Financial Accounting Standards, FASB ASC 958-605-30-2, *Accounting for Contributions Received and Contributions Made*, all contributions are recognized as support in the Statement of Activities in the period received, including bequests and unconditional pledges receivable, at their estimated net realizable value, discounted to present value if due in more than one year. Uncollectible pledges receivable, if any, are charged as a reduction of revenue in the Statement of Activities. Bequests are recognized at the time the Organization's right to them is established by a court and to the extent the value of the proceeds is subject to reasonable estimation.

K. Contributed Services

In-kind contributions are reflected as contributions at their fair value at date of donation and are reported as unrestricted support unless explicit donor stipulations specify how donated assets must be used.

A substantial number of unpaid volunteers have made significant contributions of time to assist the Organization's services and programs. No amounts have been included in the financial statements for these donated services since they do not meet the criteria for recognition under FASB ASC 958-605-25-2 and FASB ASC 958-605-30-2, *Accounting for Contributions Received and Contributions Made*.

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Fixed asset acquisitions in excess of \$500 are capitalized and depreciation is provided using both straight-line and accelerated methods over the estimated useful lives of the assets. The depreciation expense on assets acquired under capital leases is included with the depreciation expense on owned assets. Depreciation expense for the year ended December 31, 2017, was \$25,190.

M. Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses and Statement of Activities. Accordingly, certain costs have been allocated amount the programs and supported services benefitted.

N. Promises to Give (Pledges Receivable)

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses, depending on the form of the benefits received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. The discounts on those amounts are computed using risk-free interest rates applicable to the year in which the promises are received. Amortization of the discounts is included in contribution revenue.

The Organization uses the allowance method to determine uncollectible promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made.

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Concentrations of Credit Risk

The Organization maintains funds at financial institutions located in Northern Nevada. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At December 31, 2017, the uninsured balances were zero.

The Organization is supported in part by the public. It is always considered reasonably possible that benefactors, grantors or contributors might be lost in the near term. The Organization operates in the Northern Nevada area. Future operations could be affected by changes in the economic or other conditions in that geographical area.

P. Advertising Expense

Advertising costs are for the solicitation of volunteers and are expensed as incurred. Total advertising expense for the year ended December 31, 2017, was \$135.

Q. Subsequent Events

Subsequent events have been evaluated through August 31, 2018, which represents the date the financial statements were available to be issued. Subsequent events after that date have not been evaluated.

2. EMPLOYEE BENEFIT PLAN

The Organization has a Section 403(b) retirement plan covering all employees who are at least twenty-one years of age and have one year of service. Employer contributions are up to 3.0% of participant compensation and totaled \$3,740 for the year ended December 31, 2017.

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

3. PROPERTY AND EQUIPMENT

At December 31, 2017, property and equipment consisted of:

Equipment, furniture and fixtures	\$ 92,237
Computer equipment	41,746
Less: accumulated depreciation	<u>(89,271)</u>
	\$ <u>44,712</u>

4. ACCRUED EXPENSES

Accrued vacation	\$ 7,215
Accrued payroll	<u>0</u>
	\$ <u>7,215</u>

5. OPERATING LEASES

The Organization leases its administrative office, program office, and equipment under both month to month and non-cancelable operating lease agreements expiring at various dates through 2020. Certain vehicles are leased by the Organization for use by the Donation Center, which is a separate non-profit organization that collects donations on behalf of the Organization. This separate non-profit organization, Friends of Big Brothers Big Sisters (FOBBBS), reimburses the Organization for the costs of leasing the vehicles and a portion of the office space. Total lease expense incurred for the year ended December 31, 2017, after reimbursement by FOBBBS, was \$33,545.

Future obligations over the primary terms of the Organizations' operating leases as of December 31, 2017 are as follows:

	<u>Lease Obligation</u>	<u>Reimbursement</u>	<u>Net Lease Obligation</u>
2018	\$ 16,575	\$ (14,055)	\$ 2,520
2019	16,575	(14,055)	2,520
2020	12,342	(11,712)	630
2021 and After	<u>0</u>	<u>(0)</u>	<u>0</u>
	\$ <u>45,492</u>	\$ <u>(39,822)</u>	\$ <u>5,670</u>

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

6. INVESTMENTS

The Organization's investments are comprised of certificates of deposit, mutual funds, and corporate bonds and are recorded at fair value. At December 31, 2017, the summary information is:

	<u>Cost</u>	<u>Fair Value</u>
Certificates of deposit	\$ 28,717	\$ 28,717
Mutual funds	303,283	367,468
Stocks and bonds	<u>333,539</u>	<u>405,601</u>
	\$ <u>665,539</u>	\$ <u>801,786</u>
Designated for:		
Current operations		401,786
Future operations		<u>400,000</u>
		\$ <u>801,786</u>

The following schedule summarizes investment income for the eighteen months ended December 31, 2017:

	<u>Designated for Current Operations</u>	<u>Designated for Future Operations</u>	<u>Total</u>
Interest and dividends	\$ 17,202	\$ 17,127	\$ 34,329
Gain on investment	<u>27,638</u>	<u>27,517</u>	<u>55,155</u>
	\$ <u>44,840</u>	\$ <u>44,644</u>	\$ <u>89,484</u>

Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

7. FAIR VALUE MEASUREMENTS

The Fair Value Measurement topics of the FASB Codification establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy under the FASB Codification topic are described below:

- Level 1: Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access;
- Level 2: Inputs to the valuation methodology include quoted prices, which are not active quoted prices for similar assets or liabilities. In active markets or inputs other than quoted prices that are observable (either directly or indirectly) for substantially, the full term of the asset or liability;
- Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The following table sets forth by level, within the hierarchy, the Organization's assets at fair value as of December 31, 2017.

	<u>Level 1</u>
Mutual funds	
Bond funds	\$ 52,289
Multi-asset funds	164,564
Income funds	73,049
Equity funds	77,565
Stocks and bonds	
Index funds	15,878
EFT funds	<u>389,724</u>
	\$ <u>773,069</u>

8. BOARD DESIGNATED FUNDS

At December 31, 2017, the Board designated funds are restricted for the following purposes:

Future operations	\$ <u>400,000</u>
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Big Brothers Big Sisters of Northern Nevada, Inc.

NOTES TO FINANCIAL STATEMENTS

December 31, 2017

9. PLEDGES RECEIVABLE

The Organization conducts an annual fundraising campaign for general operating funds entitled Big Magic Pledges. Promises to give to be received after one year are discounted based on the year promised at the five-year T-Bill rate of 1.76%.

Pledges receivable to give are summarized below:

Receivable in less than one year	\$	37,431
Less: allowance for uncollectible pledges		<u>(3,700)</u>
Total current pledges receivable	\$	<u>33,731</u>
Receivable in one to five years		69,336
Less: discount to net present value		<u>(2,797)</u>
		66,539
Less: allowance for uncollectible pledges		<u>(6,900)</u>
Total long-term pledges receivable	\$	<u>59,639</u>

During the year ended December 31, 2017, recovery of uncollectible pledges receivable was \$3,100.

10. CHANGE IN ACCOUNTING ESTIMATE

As was noted in Note 5, a separate non-profit organization, Friends of Big Brothers Big Sisters (FOBBBS), collects donations on behalf of Big Brothers Big Sisters of Northern Nevada and remits those amounts to the Organization. In return, the Organization pays expenses related to the collection efforts of FOBBBS. Previously, the Board determined to accrue the difference between amounts collected and expenses paid as Due to FOBBBS. During the current year, the Board determined that those amounts were not going to be repaid and therefore, the difference between collections and expenditures should be recorded as donations income from FOBBBS. As a result of this decision the amount due to FOBBBS in 2016 was recorded as donation income in the amount of \$89,219. The effect of this change was to increase the change in unrestricted net assets as previously reported for 2016 by \$89,219 and to reduce total current liabilities for that same period by the same amount. The amounts included for comparative purposes for 2016 have been adjusted to reflect this change in estimate.